



COLLEGE OF
LICENSED PRACTICAL NURSES
OF NEWFOUNDLAND AND LABRADOR

Reinstatement of Licensure

Applicants previously licensed with CLPNNL whose license has expired may be restored to active licensure status and issued a valid license to practice as a practical nurse if the requirements of the CLPNNL's Regulation (2011) Section 5 are met and the required processes completed.

1. Reinstatement After Failing to Renew License by the March 31 License Expiry Date

If an LPN fails to renew their license by midnight on the March 31st license expiry date, they no longer hold a valid license to practice and are required to:

- a. Contact the CLPNNL office.
- b. Pay the reinstatement fee and annual licensure fee. See [Registration and Service fees](#) policy.
- c. Pay the administrative deadline late fee.
- d. If it is determined that the LPN worked without a license, a *Practicing without a License* penalty will be applied. The LPN may be subject to disciplinary action.
- e. If more than 60 days lapse before the LPN renews their license, a new **original** criminal record check, including vulnerable sector check, must also be provided. See [Criminal Record Check and Vulnerable Sector Check](#) policy.

Once the renewal form, criminal record check (if necessary) and applicable fees have been submitted and deemed satisfactory, the application will be processed, and a license issued. Once the license is issued, the LPN's name will be found on the [FIND A NURSE](#) section on the CLPNNL website.

2. Reinstatement Upon Return from a Planned Leave

Before returning to work upon completion of a planned leave, where a license to practice has lapsed for more than 30 days, the following process is required:

- a. Sign in to your [Alinity Member Portal](#) and complete the reinstatement application.
- b. Pay the reinstatement fee.
- c. Pay the licensure fee.
- d. If lapse is greater than 60 days, an **original** current criminal record check, including a vulnerable sector check, not older than six (6) months from the date your license is to be processed.

Once the renewal form, criminal record check (if necessary) and applicable fees have been submitted and deemed satisfactory, the application will be processed, and a license issued. Once the license is issued, the LPN's name will be found on the [FIND A NURSE](#) section on the CLPNNL website. While waiting for your criminal record checks you could apply for temporary licensure.

3. Reinstatement after Practice as a LPN outside of Newfoundland and Labrador

If an LPN requests reinstatement after having worked outside of Newfoundland and Labrador, an application package will be sent to the applicant outlining the specific requirements for reinstatement based on the individual's unique circumstances. The following are the general requirements:

- a. Sign in to your [Alinity Member Portal](#) and complete the reinstatement application.
- b. Completion of [Form B – Verification of Current Registration](#) – by the licensing authority in the jurisdiction of most recent licensure.

- c. An original valid police record check, including vulnerable sector check, not older than six (6) months from the date your license is to be processed.
- d. If there are other documents outstanding from the LPN's file, these will be requested.
- e. Pay the reinstatement fee.
- f. Pay the licensure fee.

When all required documentation and fees are received and deemed satisfactory, the application will be processed, and a license issued. Once the license is issued, the LPN's name will be found on the [FIND A NURSE](#) section on the CLPNNL website.